

5 Work Related Skills & Qualifications

Please give details of relevant specialist training courses attended, qualifications, awards, diplomas and licences etc obtained. Please specify when awarded, organising body and grades*

6 Other Skills

Please provide details of any other skills, awards, interests or accomplishments you have that you consider may be relevant to your application and the post for which you are applying.

7 Health

Is there anything we need to know about your general state of health in order to offer you a fair selection interview of which you think might affect your ability to carry out the duties of the post? Such information is also required so that any reasonable adjustments may be considered.

Are you willing to have a medical examination if required?

Due to sickness, how many days off work have you taken during the last 12 months?

8 Present (Last) Employment

Employer and Full Address

Nature of Business Full or Part time

Job Title Permanent/Temp

Summarise the nature of your work and job responsibilities/achievements (if relevant)

Date Joined Company Date left

Reason for leaving Salary upon leaving

* Widdowson Group will require sight of the original certificates for all qualifications

9

Previous Employment - Please give details of your previous employment history, starting with the most recent

Employer and Full Address

Nature of Business Full or Part time

Job Title Permanent/Temp

Summarise the nature of your work and job responsibilities/achievements (if relevant)

Date Joined Company Date left

Reason for leaving Salary upon leaving

Employer and Full Address

Nature of Business Full or Part time

Job Title Permanent/Temp

Summarise the nature of your work and job responsibilities/achievements (if relevant)

Date Joined Company Date left

Reason for leaving Salary upon leaving

Employer and Full Address

Nature of Business Full or Part time

Job Title Permanent/Temp

Summarise the nature of your work and job responsibilities/achievements (if relevant)

Date Joined Company Date left

Reason for leaving Salary upon leaving

10

Relevant Experience and Other Information

Provide details of further relevant knowledge, experience or personal qualities which would support your application for this post.

11 Other Information

Are you currently eligible for employment in the UK?

What documentation will you be able to provide in order to demonstrate this e.g. British, passport, showing authorisation to work and reside in the UK.

If not currently eligible, please explain

How/where did you learn of this vacancy?

12 References

Please give details below (name, address, position, contact no.) of two persons who are willing to give you a reference (one of which should be your present or last employer, if applicable)

Have you any objection to the references being obtained prior to interview?

1	2
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

13 Declaration

I declare that to the best of my knowledge and belief, all particulars and information I have given are complete and true.

I understand that any false declaration or misleading information or any significant omission may disqualify me from employment and/or render me liable to dismissal.

I understand that any job offer is subject to satisfactory references, probationary period and (if the company believes it appropriate) a satisfactory medical report.

Signed Date

The Widdowson Group reserves the right, at any time, to check on any experience, achievements, qualifications and skill claimed by you on this application form, or at interview. By signing this form you will be giving your agreement for us to undertake such checks and confirm that you will co-operate with any such investigations.

14 Equal Opportunities - Voluntary Information

The Widdowson Group seeks to recruit employees on the basis of their general suitability for a position and aims to ensure that consideration of age, sex, marital status, disability and racial or ethnic origin should play no part in this process

In order to monitor the effectiveness of this commitment to equal opportunities it would be helpful if you could complete this sections of the form. Completion is not compulsory but should give details below the information will be used for no other purpose than that as stated in this paragraph

Marital Status Sex: Male Female
Date of Birth Ethnic origin
Disabilities Registered disabled no.

Widdowson Group
Mill Lane Industrial Estate
Glenfield
Leicester
LE3 8DX



For any further help with this form please contact our HR department
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